

How to Submit an Assignment using Skolera LMS?



- With Skolera, submitting assignments for students has become much easier, and the old problems of forgetting assignments or losing them have become a thing of the past. Students can now solve and submit their assignments once they get online.



If you haven't tried Skolera LMS, you can now learn more about Submitting Assignments and Activities from the Student's Dashboard by clicking here.

www.skolera.com/en/try-skolera-lms-for-free

You can also watch the video that explains Submitting Assignments and Activities from the Student's Dashboard. Click here to watch the video.

www.skolera.com/en/educational-resources

Note: You will find a video titled “How to Submit an Assignment Using Skolera LMS” in the support section for Students in the educational resources page.

- Students should first know that they may be required to submit their assignments in one of three ways:



Hard Copy



File Upload



Online Text

We will explain how students can easily submit their assignments on Skolera:

1

From the student's homepage, click "My Courses," then select the course related to the assignment you wish to submit.

Click on My Courses

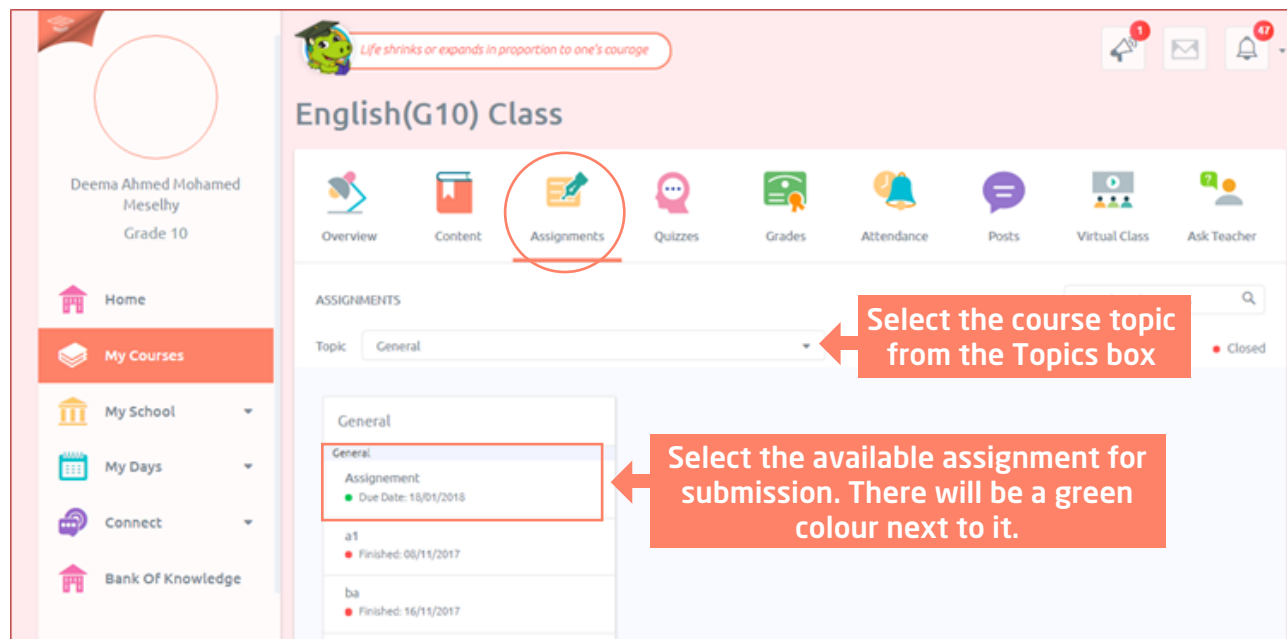
Select the course for which you wish to submit an assignment

The screenshot displays the Skolera student homepage. On the left, a sidebar contains a profile section for 'Deema Ahmed Mohamed Meselhy, Grade 10' and a menu with 'Home', 'My Courses' (highlighted in orange), 'My School', 'My Days', and 'Connect'. The main content area features three course cards: 'Social Studies Arabic(G10)', 'Arabic(G10)', and 'Biology(G10)'. Each card shows 'Completed lessons /', 'Last Lesson', 'No lessons yet', a grade 'B', and a list of teachers. An orange callout box at the top of the main area says 'Select the course for which you wish to submit an assignment' with arrows pointing to the course cards. Another orange callout box on the left says 'Click on My Courses' with an arrow pointing to the 'My Courses' menu item.

Social Studies Arabic(G10)	Arabic(G10)	Biology(G10)
Completed lessons /	Completed lessons /	Completed lessons /
Last Lesson	Last Lesson	Last Lesson
No lessons yet	No lessons yet	No lessons yet
B	B	B
Teachers	Teachers	Teachers
Elham Abdallah	Mohamed Habsby	Nevien Joseph



- 2 From the main menu at the top, click Assignments.
- 3 Select the course topic the assignment was created for from the Topics box.
- 4 After selecting the topic, select the available assignment. (There will be a green color next to it if it is available for submission.)



- 5 You will be transferred to a page for the assignment, including the assignment's details. Click on "Solve Online" to solve the assignment.
- 6 You can upload an assignment or display the content according to the available icons at the bottom of the page.

English(G10) Class

Overview Content **Assignments** Quizzes Grades Attendance Posts Virtual Class Ask Teacher

Assignment Details

Assignment

Basic Info

Publish Date: 18/01/2018

Due Date: 18/01/2018

Submission Type: Online Text ,File Upload ,Hard Copy

Grade Category: Test

Curriculum Information

Bloom's Category: General

Topic: General

Subtopic: General

Lesson: General

Max Grade: 10

Learning Objectives

- There are no lesson objectives

Solve Online View Content

Here you can either view details of the assignment, or proceed to answer and submit it

7 When the assignment must be submitted as a hard copy, “Solve Online” will not appear. You will be required to click on “Download the assignment,” answer the assignment, print it, and submit it to the teacher in person.

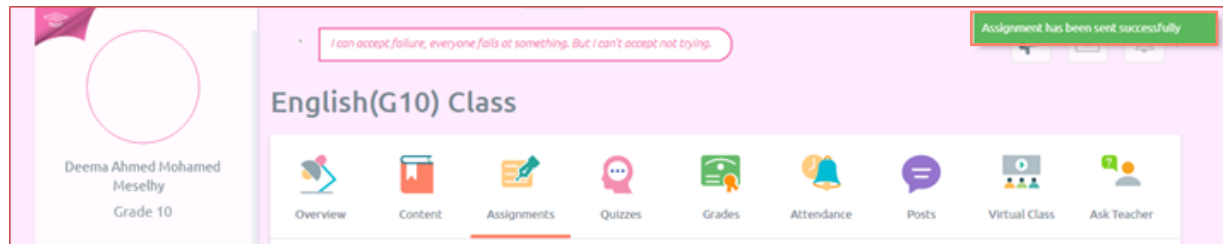
8 If the assignment requires you to submit written text or submit an uploaded file, the button “Solve Online” will appear:

- When you press on it, a text box will appear if the assignment is to be submitted as a written text.
- The button “Upload File” will appear if you are required to submit the assignment as a file. You should be aware of that when submitting your assignment.

The screenshot displays the 'English(G10) Class' interface. On the left is a sidebar with a user profile for 'Deema Ahmed Mohamed Meselhy, Grade 10' and navigation links: Home, My Courses, My School, My Days, Connect, and Bank Of Knowledge. The main area has a top navigation bar with icons for Overview, Content, Assignments (selected), Quizzes, Grades, Attendance, Posts, Virtual Class, and Ask Teacher. Below this, the 'Assignment' section shows a 'Due Date' field and a 'Max Grade' of 10. The 'Answer' section features a rich text editor with a menu (File, Edit, View, Format) and a toolbar with various formatting options. A red callout box with an arrow points to the text editor, stating 'Write your answer in the text box'. To the right of the editor is an 'Upload File' button with a plus icon. A red callout box with an arrow points to this button, stating 'Upload your answer to the assignment as a file if required.' At the bottom right of the answer section is a green 'Submit' button. A red callout box with an arrow points to this button, stating 'Click on Submit after you complete the assignment'.

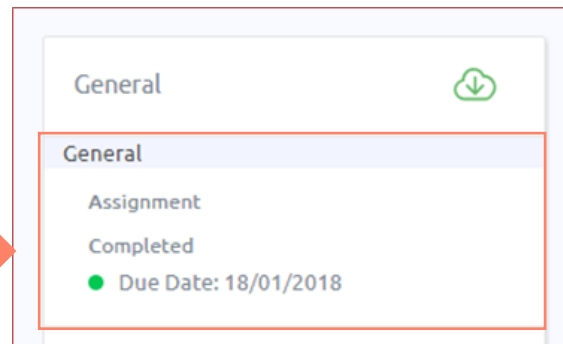


- 9 When you are finished with the previous steps, click “Submit” and a message will appear confirming that you have successfully submitted your assignment.



A message indicating that the assignment has been successfully submitted.

“Completed” indicates that the assignment has been successfully submitted and sent

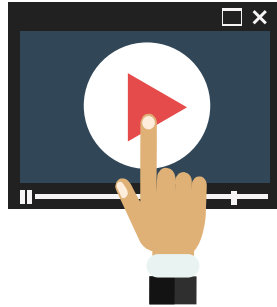


10

When you have successfully submitted your assignment, a sign will appear by the assignment labelling it as completed and submitted.



Now we’ve explained how to submit an assignment using Skolera LMS. Once an assignment is submitted, the teacher can assess and grade the assignment, and students can be assured that their assignments have been submitted properly and receive their grades.



You can also watch the video that explains Submitting Assignments and Activities from the Student's Dashboard. Click here to watch the video.

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With Skolera, education and learning are more enjoyable and easy for students and all participants in the learning process.

